

Year 2019-2020 Redemption Lutheran Kindergarten Admission Notice to Parents

Minimum age of applicants:

K1: September 2015 to December 2016 born child

K2: September 2014 to December 2015 born child

K3: September 2013 to December 2014 born child



Application and Enrolment date: 9:00a.m. 8th October, 2018 to 5:p.m. 10th October, 2018.

Deadline: 5:00 p.m. 10th October, 2018

Enrolment Fee: \$40 (non-refundable)

Admission Application:

Online Application:

Parents can apply online by visiting our school website: <http://www.rlk.edu.hk> and upload the following documents:

- ✧ birth certificate
- ✧ vaccination record
- ✧ passport size photo
- ✧ Enrolment Fee Receipt: HK\$40 (Hang Seng Bank Limited Account Number: 294-6-197916 Redemption Lutheran Kindergarten)



**** Parents will receive the interview time by email. ****

Interview Date:

Interview date will be on 3th November, 2018. The interview time will be informed after the form submission. Please contact (23261546) our school if not receiving any notification after 25th October, 2018.

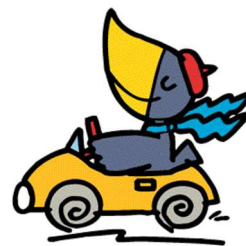
Interview Arrangement:

1. Parents should accompany your child during the interview.
2. Attend the 10 mins parents' seminar before interview.
3. The interview will be conducted in two parts:
 - teacher-child interaction
 - individual/ parent-child interaction
4. The interview will take about an hour
5. Changing the interview date will affect the result
6. According to the guidelines of Education Bureau, enrolment fee is non-refundable due to the absence of interview
7. Interview time will not be able to change due to the large number of interviews
8. The kindergarten will arrange interview for all applicants
9. Please contact us at (23261546) if interpretation / translation service if required

Admission Criteria:

1. Performance on the interview day
2. Children will be given priority if:
 - Siblings currently enrolled
 - Graduated siblings
 - Graduated parents
 - Living nearby
3. Whole day class applicants:

Family with needs will be given priority. (for example, dual-career family. Parents need to provide work certificate on interview day.) (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)



Interview Result:

1. Our school will announce the result on 19th November, 2018 on our website: <http://www.rlk.edu.hk>. Application result will be send by email or mail before 21th November, 2018.
2. Centralised Registration Dates:
 - ✧ Successful applicants: Parents are requested to register in person at our kindergarten.
 - ✧ Office Hour:
10th to 11th January 2019: 9:00 a.m. – 5:00 p.m.
12th January 2019: 9:00 a.m. – 12:00 p.m.
 - ✧ If parents do not complete the registration procedures for their child according to the specified date set by school, the right of registration will be forfeited.
 - ✧ Parents should submit the registration fee (half day class: \$970 / whole day class: \$1570) and original of the 19/20 “Registration Certificate for Kindergarten Admission”. (registration fee will be returned at the end of first school month)
3. Applicants on the waiting list:
 - ✧ If there is any vacancy, the school will offer to applicants according to their performance. Parents should complete the registration procedures for their child according to the specified date set by the school
 - ✧ First Waiting Period: Parents will receive result after the Centralised Registration Dates.
 - ✧ Second Waiting Period: Parents will receive result before school.

Application for the “Registration Certificate for Kindergarten Admission”:

1. Under the kindergarten education scheme (Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred to as “RC”) to EDB from September to November 2018. The “RC” will be open for applications in September 2018 and EDB will announce and upload the details of application onto EDB’s website (link to be inserted) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the “RC” to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an “RC” as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme 1 , EDB will then issue a “Kindergarten Admission Pass” (hereafter referred to as “AP”) to the student concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

Open Day:

Date: 6th October, 2018 (Saturday)

Time: 10:00am – 15:00pm

Address:13 MUK LUN STREET WONG TAI SIN KOWLOON

Telephone:23261546

Website: <http://rlk.edu.hk>